

**MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING NO.  
IQAC/03/2016**

Venue: IQAC Office, Rajarambapu Institute of Technology, Rajaramnagar

A meeting of all the members of IQAC was convened on Saturday, 31<sup>st</sup> December 2016 at 10.30 a.m.

Following members attended the meeting:

1. Dr. Mrs. S. S. Kulkarni
2. Hon. R. D. Sawant
3. Shri. S. V. Ramdurgakar
4. Mr. Srikant Garje
5. Prof. R. D. Padval
6. Dr. A. C. Attar
7. Dr. S. M. Sawant
8. Dr. A. B. Kakade
9. Prof. P. M. Mohite
10. Prof. Mrs. S. S. Patil
11. Prof. S. R. Kumbhar
12. Prof. Mrs. A. K. Ingale

Following members could not attend the meeting:

1. Dr. R. M. Kurlapkar
2. Dr. M. T. Telsang

Dr. A. C. Attar, Coordinator IQAC, welcomed all the members of the IQAC. The meeting started with a permission of the chairperson.

**Agenda Item No. 1: To confirm previous minutes of meeting dated 5<sup>th</sup> August, 2016.**

Dean Quality Assurance read the minutes of 3<sup>rd</sup> Internal Quality Assurance cell's meeting held on Friday 5<sup>th</sup> August, 2016. The members confirmed the 3<sup>rd</sup> Internal Quality Assurance cell's meeting minutes.

**Agenda Item No. 2: Discussion on NAAC “Peer Team Remarks” made during visit for First Cycle of Accreditation during 21st to 23<sup>rd</sup> September, 2016.**

Dean Quality Assurance read the strengths, weaknesses and suggestions given by NAAC peer team during their visit for First Cycle of Accreditation during 21st to 23<sup>rd</sup> September, 2016. Discussions were made on weaknesses & suggestions pointed out by peer team in detail.

**Agenda Item No. 3: Discussion and preparation of “Action Plan” based upon NAAC Peer Team Remarks**

Discussions were made on NAAC peer team remarks and member gave suggestions to overcome the weaknesses and as per the suggestions tasks are assigned to various faculties.

- Hon. R. D Sawant suggested that
  - Maharashtra Mandal in various countries may be contacted for internship/projects opportunities & stay Arrangement.
  - To tap the opportunity of getting structural audit work of government projects.
  - Tap nearby industry for internship of students
- Dr. Mrs. S. S. Kulkarni suggested that
  - Reading club for student should be started,
  - Project exhibition will be held with Quantum
  - Lady doctor should be Appointed Under Vishakha Cell
  - One day workshop should be arranged on Blooms Taxonomy and question paper setting.
  - Jr. Faculty members views regarding governing policy loop should be collected
  - Through personal contacts more no. of Ph.D faculties should be attracted
- Mr. S. V. Ramdurgkar suggested that
  - High profile faculties from organization like DRDO, ISRO can be contacted for a post of adjunct faculty.
  - To start Multi Disciplinary Research center “Energy efficiency Research center” in collaboration with : A G Motors, Karad
- Mr. Shrikant Garje Suggested that
  - Employee Health Insurance to be made mandatory

- Dr. A. C. Attar suggested that
  - Feedback should be taken on common user name and ID
  - Green Energy initiatives like LED, Solar Panel should be introduced
  - Institute Statue should be prepared

Following committee is formed to prepare statue

- Prof. R. D. Padval
- Dr. P. S. Patil
- Dr. S. A. Pardeshi
- Prof. D. G. Thombare

**Agenda Item No. 4: Discussion on “Annual Quality Assurance Report - AQAR” format and preparation.**

Dean Quality Assurance explained the procedure of mandatory submission of AQAR to NAAC office. The discussions were made on content to be updated according to AQAR format.

**The meeting ended with the thanks by chairperson to all members for their active involvement in enhancing the quality of the Educational Programs at RIT.**