

Department Coordinators of Institution's Innovation Council-A.Y.2021-22

Minutes of the meeting held on 15.02.2022 in the Digital Library First Floor, of Main Library at 3.15 PM

Attendees: -

Members in the attendance included: Out of Nine department coordinators, eight representatives were present. Also, Mr. Sudhir M. Arali (CEO Netra RIT) & Mr. Harshal R. Patil (Incubation Manager) were present.

Members not in attendance included: Faculty coordinator from department:

1) Electronics and Telecommunications.

Resolutions:

Agenda 1: Discussion on Quarter 1 and 2 events

Prof. Pratik A. Patil, presented the list of celebration days and activities finalised for quarter 1 and 2 for the academic year 2021-22. Mr. S. M. Arali took follow-up from all the concerned departments.

Resolution:

As per the minutes of meeting no. 1, MBA, Electrical department and Automobile Engineering department has conducted celebration days as per the given schedule. Those coordinators have been informed to submit reports in given format on or before 20th February, 2022. Prof. Pratik Patil informed Prof. Potdar (Science and Humanities department) to conduct National science day as per the schedule.

Mr. S.M. Arali instructed respective departments to submit quarter 1 and quarter 2 IIC activity reports on or before 20th February, 2022.

Agenda 2: Report submission status for Quarter 1 and 2

Prof. Pratik A. Patil took follow-up of all the activities conducted during quarter 1 and quarter 2.

Resolution:

Dr. N.T. Suryawanshi from Civil department has submitted report of one activity from first quarter. Mr. S.M. Arali instructed Prof. Potdar from Science and Humanities department and

Mr. Harshal Patil to submit remaining two reports from first quarter. In addition Prof. Anupama Ingale and Prof. D.T. Mane were informed to submit three reports from quarter 2.

Agenda 3: Discussion on Quarter 3 and 4 events

Prof. Pratik A. Patil presented the list of the activities to be conducted during quarter 3 and quarter 4.

Resolution:

It was resolved that Mechanical department, MBA and NETRA will conduct at least 3 activities in all from quarter 1. It was decided that Automobile department will conduct activity in quarter 4 instead of quarter 3. It was informed to Automobile, ETC and Electrical department to conduct atleast 1 activity each during the quarter 4.

Agenda 4: Activity report format.

Resolution: Prof. Pratik Patil presented standard report format for each activity. It was informed to all the coordinators to follow same format.

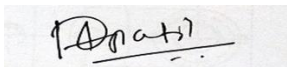
Agenda 5: Use of social media to promote all activities.

Resolution: It is resolved to use Facebook Instagram, Twitter /Linked in platforms to promote the activities carried by all departments.

Adjournment: The Vice-president moved that the meeting be adjourned and this was agreed upon at 4.10 PM.

Enclosure

1. Minutes of meeting no. 1.
2. Attendance sheet of meeting no. 2



Vice – President

IIC