



Kasegaon Education Society's

Rajarambapu Institute of Technology, Rajaramnagar

(An Autonomous Institute)

Post- Sakharale, Tal. Walwa, Dist. Sangli. PIN – 415414 (Maharashtra)

Website: www.ritindia.edu. E-mail: director@ritindia.edu

Date - 3/01/2012

Guidelines for organizing Workshops/Seminars/Conferences

Department can plan and organize the workshops/seminars/conferences in the advanced areas of engineering and technology. The department in association with other departments, institutions and professional societies can also organize programmes to deliver a better value to larger participant groups. A good mix of experts from both outside the institute and inside is expected. The focus should be on imparting advanced technology, tools and techniques and research areas in the subject domain of the programme

The funding patterns for the events are;

1. One week Faculty Development Programme : Rs. 1,00,000/-
2. 3 Days workshop for Faculty : Rs. 60,000/-
3. 2 Days workshop for faculty : Rs. 40,000/-
4. 1 Day workshop for faculty : Rs. 25,000/-

In order to effectively utilize the allocated budget for the programmes and deliver better value, restrict the expenses on hospitality to a maximum 25 % of the budget for the programme.

1. **National Conference institute level**
2 Days National Conference with more than 100 Delegates from outside the institution in association With professional societies and Organizations (Jointly organized by 2 or 3 departments or At Institute level) : Rs. 2.5 Lakhs
2. **National Conference institute level**
2 Days National Conference with Delegates from outside the institution between 50-100 in association With professional societies and Organizations (Jointly organized by 2 or 3 departments or At Institute level) : Rs. 1.5 Lakhs

Honorarium to Co-ordinators / Co-coordinators

- One week Faculty Development Coordinator : Rs. 2500
- One week Faculty Development Co-coordinator : Rs 1000
- 3 day workshop - Coordinator : Rs.1500
- Co-coordinator : Rs. 500
- 2 Days & One day workshop : Rs. 1000



S. S. Kulkarni
Director

Dr. Mrs. S. S. Kulkarni