

## **Shivaji University Kolhapur**

### **Rules and Regulations for admission to the degree of Doctor of Philosophy**

Ref: <http://www.unishivaji.ac.in/bcudsections.htm>

- **Admission Process**

1. Collection of information of vacant seats of Ph.D. Students from respective Research Guide/Departments/ Colleges.
2. Designing of application form of Ph.D.
3. To publish the Advertisement with the date of entrance examination of Ph.D. admission in the news paper/s and also university web-site.
4. Receipt of on-line application Form from the students with required fees.
5. Scrutiny of application forms.
6. To Display the list of student for Exemption of in Ph.D. entrance examination on university web-site.
7. To Display of Name list / summary of Ph.D. student on university web-site.
8. Entrance examination of Ph.D.
9. Assessment of Answer books.
10. To Display the result of entrance examination on university web-site.
11. Display schedule of interview and list o eligible candidate for interview.
12. Allotment of Research Guide to the concern students.
13. Collection of synopsis from students by the respective departments.
14. Scrutiny of the synopsis by Scrutiny Committee.

15. Submission of application form & synopsis with the report of scrutiny committee report to P.G.B.U.T.R. Section by the respective department.

- **Evaluation Process**

1. Appointment of Panel of referee by R.R. Committee.
2. Willingness to both the referees.
3. # Telegram of Willingness to first referee and second referee.
4. Evaluation by First referee and Second referee.
5. # Telegram of Evaluation First referee and Second referee.
6. Dispatch memo First referee and Second referee.
7. Submission of Appointments of Chairman and Referee.
8. Open Defense Letter Chairman - Referee - (Copy to Guide).
9. Open Defence Notice.
10. Open Defence.
11. Open Defence Report.
12. Submission of Result Declaration.
13. Result Declaration Letter.

- **Registration Process**

1. Approval of Registration by R.R. Committee.
2. Registration letter to the Student.
3. Collection of Ph.D. Registration Fee.
4. Checking of Eligibility of Student through Eligibility Section.
5. Collection of Six monthly Progress Report - (Every six month up to submission of Spiral Thesis)
6. Collection of Yearly Fees (Every year months up to submission of Spiral Thesis)

7. Change in Title/ Change in Guide / Change in Topic / Permission changing in medium / Permission of Exemption in Pre Ph.D. Examination.
8. Re Registration (If required).
9. Checking of Result of Pree. Ph.D. Examination.
10. Checking of Result of Course work.
11. Submission of Spiral Thesis.
12. Scrutiny of Spiral Thesis by Scrutiny Committee.
13. Submission of Final Thesis.