

E-5

**PROCUREMENT OF GOODS
UNDER
NATIONAL SHOPPING
PROCEDURES**

(For Contracts valued less than the equivalent of US \$50,000 each)

No. / Category of quotation: RIT/TEQIP/E5/FUR/NOV 2005/06

INVITATION FOR QUOTATION FOR SUPPLY OF Modular Furniture

1. You are invited to submit your competitive quotation for the following goods:

Sr. No.	Description	Qty	Unit	Quoted Unit Rate in Rs.	Total Amount (Rs.)
1	Ø Table 2400 x 600	27	Nos		
2	Ø Reading chairs	132	Nos		
3	Ø Table 1500 x 600	19	Nos		
4	Ø Pedestals 1D + Shutter	07	Nos		
5	Ø Revolving Chairs	27	Nos		
6	Ø Table 1200 x 600	01	Nos		
7	Ø U Shape table 7200 x 2000 x 750	01	Nos		
8	Ø Table 900 x 600	01	Nos		
9	Ø Table 1800 x 600	25	Nos		
Gross Total Cost Rs.					

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 250 Million towards the cost of the TEQIP Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3. The management reserves the right to change above mentioned terms and conditions without any prior notice and reason.

4. Eligibility Criteria

- a. Vendor should be approved and recognized by respected **principle manufacturers** for all products.
- b. Vendor should have carried out at least **three similar projects** and turnover of the organization **more than Rs. 10 lakhs** in each of the last 2 consecutive years
- c. Vendor should have filed at least last two **years Income Tax Returns** (a copy of proof to be attached)
- d. More than **10 employees on permanent** roll.
- e. At least one **customer care/support center** located in Western Maharashtra.
- f. The vendor should have at least **3 experienced, qualified professionals to install**, to maintain the proposed work as well as to

render support for exiting network. The identity card with photograph should be given to all site engineers who are working at our campus.

- g. The vendor shall not **assign or sublet the contract** to any other sub-vendor.

5. Bid Terms

- a. Each bidder shall submit only one quotation
- b. Quotation to be submitted under the prescribed format only which is attached
- c. The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing dating and rewriting at the full discretion of the Institute.
- d. All duties, taxes and other levies payable by the vendor under the contract shall be mentioned and included in the total price.
- e. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- f. The prices should be quoted in Indian Rupees only.
- g. All necessary product information to be submitted along with the quotation
- h. The agency quoting should be International recognized and branded

6. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

7. Evaluation of Quotations

The Purchase will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed confirm to the terms, conditions, specifications and compatibility.

8. Awards of contract

The Purchase will award the contract to the bidder whose quotation has been determined to be substantially responsive, completeness of the eligibility criteria's, competitive and performance oriented.

- a. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and cancel the bidding process and reject all quotations at any time period to the award of contract.
- b. The vendor whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

- c. After accepting the order, the vendor will be required to furnish the **security deposit for amount Rs.5,000/-** (Twenty fifty thousand only), which will be released only after completion of warranty period.
- d. Based on the performance management reserve all the rights to alter, extend or terminate the contract, without prior notice and reason.

Note: - Your specifications should include technical specifications and detailed dimensional layout and performance curves for all above test set-ups.

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3. **Bid Price**

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices should be quoted in Indian Rupees only.
- e) Prices should include three years guarantee.
- f) Supplier should arrange for consumables and other accessories required for installation and testing of the equipment.

4. Each bidder shall submit only one quotation.

5. **Validity of Quotation**

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

6. **Evaluation of Quotations**

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

(a) are properly signed ; and

(b) confirm to specifications and the specific terms and conditions as follows:

The Quotations would be evaluated for all the items together in each schedule.

7. **Award of contract**

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made immediately after delivery and successful installation and commissioning of the goods.

9. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

10. You are requested to provide your offer latest by 12.30 PM. hours on 22nd November 2005.

Contact Address:

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