



K.E. Society's
Rajarambapu Institute of Technology
(An Empowered Autonomous Institute Affiliated to Shivaji University, Kolhapur)
Department of Management Studies

Training Program title: Make My Career

Training Dates: 2nd December 2024 – 22nd January 2025

The Make My Career training program, organized by WNS Career Foundation, was conducted from 2nd December 2024 to 22nd January 2025. The sessions were held daily for two hours (7:00 PM to 9:00 PM) over a span of 20 days. The objective of the program was to enhance employability skills among students through focused training in communication, self-presentation, and teamwork.

The program covered two major modules:

1. Communication Skills

- Business Writing: Developed participants' ability to write professional emails, reports, and business correspondence.
- Self-Grooming: Focused on professional etiquette and personality enhancement.
- CV Building: Guided students in preparing effective, job-oriented resumes.
- Group Discussion: Helped participants improve articulation, listening, and confidence in group interactions.

2. Team Bonding and Professional Readiness

- Interviewing Skills: Trained students in handling different types of interviews with confidence.
- Storytelling Techniques: Enhanced creativity and engagement in communication.
- Presentation Skills: Focused on structuring and delivering impactful presentations

Program Outcome

The training provided participants with a holistic understanding of workplace expectations and professional behaviour. Students reported improved confidence in written and verbal communication, better preparedness for interviews, and enhanced teamwork abilities. The interactive sessions and practical exercises made learning engaging and effective.



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