## Kasegaon Education Society's

## Rajarambapu Institute of Technology, Rajaramnagar

(An Empowered Autonomous Institute & Affiliated to Shivaji University, Kolhapur)

Date: 18/09/2025

## NOTICE

All departments are hereby informed to conduct remedial classes for Direct Admitted S.Y. B.Tech students (DSY) during the period 22<sup>nd</sup> September to 15<sup>th</sup> October 2025. The following guidelines are to be followed:

- Plan a minimum of 6 lectures for each theory course to cover the missed syllabus.
- Classes may be scheduled during free hours, after 5:00 pm, or on Saturdays.
- To compensate for practical sessions, departments should plan extra practicals as per convenience.
- A separate timetable for DSY students must be prepared for the remedial classes.
- The timetable should be submitted to the Dean's Office on or before Friday, 19<sup>th</sup> September 2025.
- Departments must maintain complete records of these remedial classes.
- Remedial classes should also be arranged for late admitted students.
- HoDs should communicate the detailed schedule (time and location) of remedial classes of MDM to the concerned students well in advance.
- HoDs should conduct a meeting with all DSY students to understand their academic problems and provide necessary support.

All HoDs are requested to ensure proper planning and execution of these remedial classes.

Dr. S. K. Patil

Dean Academics

Director